

O'Hara Township  
**CIVIL SERVICE COMMISSION**  
Minutes of Meeting of April 20, 2009  
Prepared April 21, 2009

Present: David R. Schaffner, Jr., Chairman  
Kevin Courtoy, Vice Chairman  
Thomas E. Bankson, Secretary  
Judy Bossart

Absent: Sylvia Williams

1. Chairman Schaffner opened the meeting continued from April 13, 2009, at 7:10 p.m.
2. The commissioners conducted a review of all applications submitted for the position of police officer.
3. The Township staff is directed to send letters to 21 applicants informing them that their applications have been received and, based upon the information presented, they are invited to participate in the next step of the process, physical agility testing. The listing of the applicants who are to receive such a letter is as follows:
  - A. Daniel Joseph Cox
  - B. Andrew Scott Redman
  - C. Nicholas Michael Suder
  - D. Caleb James Duff
  - E. Jared Paul Stern
  - F. Michael T. Lewis, Jr.
  - G. Scott Thomas Miller
  - H. Shawn David Panchik
  - I. Ryan Edward Hanford
  - J. Tracy Herbert Carson
  - K. Gwen Suzanne Lutz
  - L. Robert John Stiptich
  - M. Martin Joseph Palla
  - N. Trevor Jared Okonak
  - O. Daniel Reed Stoddard
  - P. Jeffrey Martin Wadd
  - Q. Brian Keith Dodd
  - R. Cynthia Laurel Busch
  - S. Thomas Andrew Lasky
  - T. Nicholas Andrew Black
  - U. Troy Daniel Bell

4. The Township staff is directed to send letters to 10 applicants informing them that their applications have been received and, based upon the information presented, the applicants must submit additional information to be considered further for invitation to participate in the next step of the process, physical agility testing. The listing of the applicants who are to receive such a letter is as follows:
  - A. Angel Jude Castelli-Catanzaro – Applicant must verify that the applicant graduated from high school or has a GED.
  - B. Jason Patric Tomei – Applicant must provide addition information regarding experience with the Shenango Police Department. Was the employment full-time or part-time?
  - C. Richard Michael Adams – The applicant must verify that the applicant graduated from high school. The question regarding high school attendance was not answered on the application form.
  - D. Luke William Sedar – The applicant held several jobs with several police departments. The applicant must provide information sufficient for tabulation to determine if experience is equivalent to 6 years of full-time employment as a police officer.
  - E. Jorge Jamie Carvajal – The applicant must either: (1) verify that the applicants employment as a Deputy Sheriff with Volusia County was full-time or, (2) verify that the applicant is expecting to graduate this coming June.
  - F. Josua Andrew Dietz - The applicant held several jobs with several police departments. The applicant must provide information sufficient for tabulation to determine if experience is equivalent to 6 years of full-time employment as a police officer.
  - G. Jason Arsenio Vulvar - The applicant held several jobs with several police departments and other law enforcement organizations. The applicant must provide information sufficient for tabulation to determine if experience is equivalent to 6 years of full-time employment as a police officer.
  - H. Kevin Michael Dubee – The applicant holds two jobs with two police departments. The applicant must provide information sufficient for tabulation to determine if experience is equivalent to 3 years of full-time employment as a police officer. In addition, the applicant must also verify that the applicant's associate's degree from the Community College of Allegheny County is in Criminal Justice or a closely related field.
  - I. Nicklas James Vigliotti - The applicant must verify that the applicant's position at the North Braddock Police Department was a full-time position and not a part-time position. In addition, the applicant must also verify that the applicant's associate's degree from Butler County Community College is in Criminal Justice or a closely related field.
  - J. Edward Patrick Carmak – The applicant must verify that his Bachelor's degree from Indiana University of Pennsylvania is in Criminal Justice, Criminology, or a closely related field.
5. The Commission directs the Township staff to thank Mr. Todd R. Pilston for his interest and to inform him that the Commission has found that the information contained in his application indicates that he does not currently possess the education and/or experience requirements required to be considered for the position of Police Officer for O'Hara Township.

6. The Commission concluded its business at approximately 9:30 p.m.

Prepared by



Thomas E. Bankson, Secretary  
O'Hara Township Civil Service Commission