

**TOWNSHIP OF O'HARA**  
**325 Fox Chapel Road**  
**Pittsburgh, PA 15238**  
**Telephone (412) 782-1400 FAX (412) 782-4530**

**GRADING PERMIT APPLICATION**

PURPOSE OF GRADING WORK: \_\_\_\_\_

LOCATION OF WORK: \_\_\_\_\_

1. Name of Applicant \_\_\_\_\_ Telephone: \_\_\_\_\_
2. Address of Applicant \_\_\_\_\_
3. Name of Property Owner \_\_\_\_\_ Telephone: \_\_\_\_\_
4. Address of Property Owner \_\_\_\_\_
5. Cubic Yards to be Excavated \_\_\_\_\_
6. Will Excavated Material be Hauled? Inside Township ( ) OR Outside Township ( )  
Location \_\_\_\_\_
7. Cubic Yards to be Filled \_\_\_\_\_
8. Will Borrowed Material be Hauled? Inside Township ( ) OR Outside Township ( )  
Location \_\_\_\_\_
9. Estimated Cost of Project \_\_\_\_\_
10. Estimated Starting Date \_\_\_\_\_ Estimated Completion Date \_\_\_\_\_
11. What is Maximum Slope of Grading? \_\_\_\_\_
12. Are Plans and Specifications Submitted Yes ( ) No ( )
13. Name of Professional Engineer \_\_\_\_\_  
Registered Surveyor \_\_\_\_\_  
Registered Architect \_\_\_\_\_
14. Are There any Underground Utilities? Yes ( ) No ( )
15. Is There a Stream Encroachment? Yes ( ) No ( )
16. DER Permit No. \_\_\_\_\_
17. Special Conditions \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Application

**TO BE COMPLETED BY TOWNSHIP**

Approved \_\_\_\_\_ Permit # \_\_\_\_\_ Fee \$ \_\_\_\_\_

Not Approved \_\_\_\_\_ Not Approved for the Following Reason(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Township of O'Hara

\_\_\_\_\_  
Date

## **INSTRUCTIONS FOR FILING GRADING PERMIT APPLICATION**

Every applicant for a grading permit shall file a written application with the Engineer on the form prescribed. Such application shall:

1. Describe the land on which the proposed work is to be done by lot, block, tract or street address, or similar description which will readily identify and definitely locate the proposed work.
2. Be accompanied by plans and specifications prepared, signed, and sealed by a professional engineer, surveyor or architect giving a reasonable picture of the site and proposed soil erosion controls. The Engineer may waive the preparation or approval and signature by the professional engineer, surveyor, or architect only when it is self-evident that the proposed work is simple, clearly shown on the plans submitted, and creates no potential nuisance to adjacent property or hazard, and does not include the construction of a fill upon which a structure may be erected. Such plans shall include a description of the site proposed for grading, accurate location by lot, block, tract, street address, a location map or other similar information; a contour map showing the present contours of the land and the proposed contours of the land after completion of the proposed grading, and a plan showing cross sections of the proposed cut or fill which show the method of benching both cut and/or fill. In addition, a plot plan shall show the location of the grading, boundaries, lot lines, neighboring streets or ways, building, surface and subsurface utilities and waterways. In addition, plans shall include a description of the type and classification of the soil from the Soil Survey or better; details and location of any proposed drainage structures and pipes, walls and cribbing; seeding locations and schedules, debris basins, diversion channels; nature of fill material and such other information as the Engineer may need to carry out the purposes of this ordinance. All plans shall be dated and bear: (a) the name and seal of the professional engineer who prepared the same; (b) the name of the applicant; and (c) the owner of the land. Plans shall be submitted in triplicate, one set of which shall be of reproducible nature.
3. State the estimated dates for the starting and completing of grading work.
4. State the purpose for which the grading application is filed.
5. Contain a geological report, if required. To be adequate, a geological report shall include a detailed description of the geological conditions of the site; conclusions and recommendations that will demonstrate the relationship of the geological conditions to the proposed development, including hazardous conditions, water resources, mineral resources and environmental impact.
6. The permittee or his agent shall notify the engineer in writing of the start and completion of each continuous grading operation. Notice shall be received by the Engineer or at his office at least two (2) working days before the start or completion of grading operations.

### **Standards**

1. Maximum slope steepness of a cut shall be three (3) horizontal to one (1) vertical. This may be waived provided one or both of the following is/are satisfied:
  - a. Submission of a signed and sealed statement from a professional engineer that the steeper slope is stable and that there is no risk of hazard.
  - b. A retaining wall, or other approved support, designed by a professional engineer must be approved.
2. The top or bottom of all cuts or fills shall be set back at least ten (10') feet from adjacent property lines.
3. Guidelines for minimizing erosion and sedimentation in the Erosion and Sedimentation Control Handbook for Allegheny County shall be followed.
4. Drainage facilities shall be designed to accommodate a 100-year storm.
5. Land to be filled must be cleared of all vegetation.
6. Fill areas must be scarified, keyed and drained.
7. Fill material must be free of sod, roots, frozen soil and vegetation. No fill can be placed over trees, stumps or other natural growth.

### **Fees**

1. Less than 500 cubic yards of grading - Per current Township Fee Resolution
2. Greater than 500 cubic yards of grading - Per current Township Fee Resolution plus additional amount per week for inspection fees for estimated duration of project. Any excess will be refunded or if inadequate, an additional deposit will be required.