

TOWNSHIP OF O'HARA

RECYCLING PROGRAM REGULATIONS

The following regulations will govern the Township of O'Hara Recycling Program as empowered by Section III and as authorized by Section X of Ordinance No. 1269, enacted on the 11th day of June, 2013.

I. RESIDENTIAL: SINGLE FAMILY

A. Materials to be Recycled:

1. Food and beverage cans; empty aerosol cans
2. Clean aluminum foil and foil products
3. Plastic bags (bundled); plastic containers #1 through #7; plastic milk cartons; plastic beverage bottles; bleach detergent, household cleaner bottles; yogurt cups; cottage and ricotta cheese containers; margarine tubs; shampoo and body wash bottles
4. Glass beverage bottles and food jars (clear, brown, amber and green)
5. Paper Products, i.e. paperboard (cereal boxes, tissue boxes, empty paper towel and toilet paper rolls), white office/computer paper, magazines, newspapers, advertising inserts, junk mail and envelopes, catalogs, phone books, paperback books, hardback books with covers removed, coupons, receipts, paper bags and shopping bags (with handles removed)
6. Corrugated paper (fluted corrugated sheet and one or two flat linerboards) i.e. cardboard, shipping boxes.

B. Preparation of Materials:

1. All glass bottles and jars must be rinsed, labels may be left on. Caps must be removed. No non-container glass, plate glass, window glass, light bulbs, porcelain, or ceramics are to be included. Broken glass bottles or jars will not be accepted.
2. Aluminum, bi-metal, and ferrous cans must be rinsed. Cans may be flattened to save space if desired.
3. Plastic containers must be rinsed, and any caps must be removed.

C. Storage:

1. All materials for recycling shall be commingled and stored for collection in the container issued by the Township or hauler.
2. Storage may be in any convenient place in or about the residence, but not in a front yard.

D. Collection:

1. Materials for recycling will be collected once per week. The individual collection day shall be the same day as that designated for the collection of normal garbage and refuse, unless an alternative day is approved by the Township Manager.
2. The recycling container(s) must be placed at curbside for collection.
3. Placement of container(s) at curbside may be no earlier than 24 hours before the day of collection and must be removed from curbside to the storage place, no later than 10:00 p.m. on the day of collection.

II. RESIDENTIAL: MULTI-FAMILY

A. Materials to be Recycled:

The materials shall be the same as herein specified in Section I-A.

B. Preparation of Materials:

Preparation shall be the same as herein specified in Section I-B.

C. Storage:

The method of storage and type of storage container(s) shall be as best suited for each multi-family building, subject to the approval of the Township Manager. Containers shall be clearly marked with a recycling symbol and the type of material that is to be placed in the receptacle.

D. Collection:

1. The collection day shall be the same as herein specified in Section I-D., except that collection may occur more than once per week.

2. The collection point shall be as best suited for each multi-family building and must be approved by the Township Manager.

E. Education of Building Occupants:

The owner, owner's association, landlord or agent of each multi-family building shall be responsible for the education of the occupants and employees through written instructions. Written instructions shall include the materials to be recycled, how the materials are to be prepared, and how the collection system works.

F. Annual Report:

All establishments are required to submit an annual report to the Township Manager no later than January 31 of each year, reporting the type and tonnage of materials recycled during the previous year. Annual report forms will be provided by the Township.

G. Non-Compliance:

Owners, owner associations, landlords or agents who comply with these regulations shall not be liable for the non-compliance of the building occupants. It is expected, however, that compliance will be encouraged by the owner, owner's association, landlord or agent.

III. COMMERCIAL, MUNICIPAL & INSTITUTIONAL

A. Materials to be Recycled:

1. High grade office paper.
2. Corrugated Paper.
3. Aluminum beverage cans.
4. Glass – brown, green, amber and clear bottles.

B. Preparation of Materials:

The preparation of materials for recycling shall be as required by the collector, broker and/or end market. Aluminum cans must be rinsed.

C. Storage:

Storage must be done in a safe area and sanitary manner. Receptacles that are clearly marked with a recycling symbol and the type of material that is to be placed in the receptacles shall be placed in all buildings, and, at a minimum, in each office area and in areas where food is served or consumed. The method of storage and the type of storage container(s) shall be as best suited for each establishment, subject to the approval of the Township Manager.

D. Collection:

1. Collection must be provided no less than **twice** per month.
2. The responsibility for ensuring that materials are collected shall be borne by the owner or manager of each establishment required to recycle.

E. Education of Employees:

It is the responsibility of the owner or manager of each establishment to fully educate all employees, users, and residents of the complete details of the recycling program.

F. Annual Report:

All establishments are required to submit an annual report to the Township Manager no later than January 31 of each year, reporting the type and tonnage of materials recycled during the previous year. Annual report forms will be provided by the Township.

G. Exemption from Regulations:

An establishment may be exempted from these regulations if the establishment has otherwise provided for the recycling of these materials. To be exempted, written documentation must be provided to the Township, no later than January 31 of each year, as provided for in the Township Recycling Ordinance.

IV. SEPARATION AND COLLECTION OF LEAF WASTE

A. Residential:

All persons must separate leaf waste from other municipal waste generated at their houses, apartments, and other residential establishments for collection by the

Township, unless those persons have otherwise provided for composting of leaf waste.

1. Leaves shall be collected by the Township or its designee in the spring and fall of each year. To insure collection, all residents must place their leaves at the curb line. The dates for the collection of leaves shall be given by public notice.
2. Tree limbs and brush shall be collected by the Township in the spring and fall of each year. To insure collection, limbs and brush shall be placed at the curb line. Brush must be separated from tree limbs and securely tied in bundles not to exceed 16 inches in diameter. All root balls or dirt must be removed. Brush with root balls or dirt attached will not be collected. Limbs that are four (4) inches or less in diameter may not exceed six (6) feet in length. Limbs that are more than four (4) inches, but less than six (6) inches in diameter may not exceed four (4) feet in length. Limbs more than six (6) inches in diameter will not be collected. Each property is limited to one truckload of brush equal to about six cubic yards. The dates for the collection of tree limbs and brush shall be given by public notice.

B. Commercial, Municipal and Institutional:

All persons must separate leaf waste from other municipal waste generated at their establishments. Each establishment must provide for its own collection and recycling of leaf waste.

C. Grass Clippings:

Grass clippings are not considered recyclable materials and should be disposed of with regular municipal waste.

V. PUBLIC EDUCATION

- A. As required by Act 101, the Township hereby establishes a comprehensive and ongoing public information and education program to inform residents and property owners about their recycling responsibilities.
- B. The Township's public education program will be at intervals of at least once every six (6) months.
- C. The public information and education program will consist of public notices in newspapers, posting notices in public places, articles in the Township newsletter,

information on the Township website, and any combination of methods deemed appropriate by the Township Manager.

VI. AMENDMENTS TO THE REGULATIONS

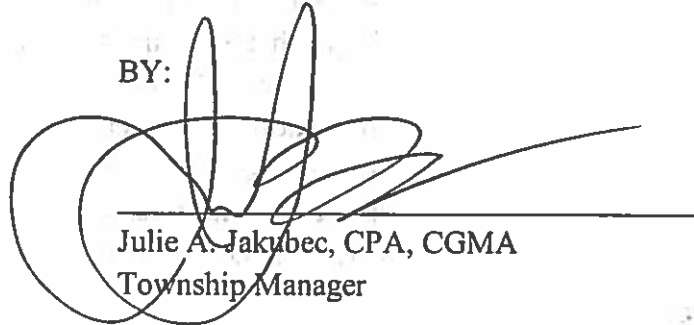
These Recycling Program Regulations may be amended or changed from time to time, as deemed necessary by the Township Manager.

VII. APPROVAL OF REGULATIONS

These Recycling Program Regulations are approved this 11th day of June, 2013.

TOWNSHIP OF O'HARA

BY:



Julie A. Jakubec, CPA, CGMA
Township Manager

