

TOWNSHIP OF O'HARA
325 FOX CHAPEL ROAD, PITTSBURGH, PA 15238
(412) 782-1400 FAX (412) 782-4530

ZONING HEARING BOARD APPLICATION

CASE NO. _____	DATE RECEIVED _____
FEE \$ _____	CHECK NO. _____ DATE PAID _____

NAME OF APPLICANT _____ DATE _____
ADDRESS _____ PHONE _____
NAME OF LANDOWNER _____
ADDRESS _____ PHONE _____

* IF LANDOWNER IS NOT APPLICANT, WRITTEN AUTHORIZATION TO ACT ON LANDOWNER'S BEHALF MUST BE PRESENTED WITH THE APPLICATION

NATURE OF APPLICATION (CHECK BELOW)

_____ APPLICATION FOR EXCEPTIONAL USE FOR _____
_____ APPEAL FROM MUNICIPAL ACTION FROM _____
_____ INTERPRETATION OF _____
_____ VARIANCE FOR _____
_____ VALIDITY CHALLENGE OF _____

CITE ALL APPLICABLE SECTIONS OF THE ZONING ORDINANCE THAT APPLY TO THE REQUEST _____

DESCRIBE PROPERTY FOR WHICH APPLICATION IS FILED _____
_____ LOT & BLOCK _____

ZONING CLASSIFICATION _____

LOT SIZE _____ PRESENT USE _____

PROPOSED USE _____

COST OF PROPOSED IMPROVEMENTS _____

EXISTING IMPROVEMENTS ON THE LAND _____

(1) IF DEVELOPED PURSUANT TO A PLANNED UNIT DEVELOPMENT, SITE PLAN, LAND DEVELOPMENT PLAN OR OTHER PLAN, IDENTIFY THE PLAN OR PLANS:

(2) IF APPLICANT IS RELYING ON AN ALLEGED LEGAL NONCONFORMING USE, IDENTIFY THE ORDINANCE AND CLASSIFICATION UNDER WHICH THE CURRENT USE HAS BEGUN _____

ATTACH A SEPARATE NARRATIVE LETTER THAT COMPLETES THE FOLLOWING STATEMENT: I/WE BELIEVE THAT THE ZONING HEARING BOARD SHOULD APPROVE THIS REQUEST BECAUSE . . . (INCLUDE GROUNDS FOR APPLICATION OR REASONS WITH RESPECT TO THE FACTS FOR GRANTING THE APPLICATION).

SIGNATURE OF APPLICANT(S)

DATE

**TOWNSHIP OF O'HARA
ZONING HEARING BOARD
REVIEW REQUIREMENTS FOR HEARINGS**

(Please make up eight (8) packets of the following information for each of the board members)

1. **Presentation Letter**: **Eight Copies** of written request for Zoning Hearing Board - important information as to the reasons for the Hearing, etc.
2. Completed application, signed and dated.
3. **Filing Fees**: Residential.....Per Current Township of O'Hara Fee Resolution
Non-ResidentialPer Current Township of O'Hara Fee Resolution
Validity ChallengePer Current Township of O'Hara Fee Resolution
4. **Eight copies** of record of Building Permit denial, Occupancy Permit denial, Zoning Decision.
5. **Eight copies** of plans for project.
6. **Eight copies** of detailed site plan.
7. List of names and street addresses of any and all property owners within 100 feet of the perimeter of the subject property.
8. Applicant is required to be present at this hearing to answer questions and discuss the Hearing request.
9. If the applicant is not the owner of the property, the owner of the property must be in attendance at the Hearing or must submit his/her approval to the Zoning Hearing Board through a notarized written letter.
10. **Eight copies** of a directional map must be submitted indicating nearest cross-streets in relation to street involved.

The above required information is to be submitted to the Township Office thirty (30) days prior to the scheduled Zoning Hearing Board Meeting.

Mailing Address: Township of O'Hara
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Pittsburgh, PA 15238
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